| IFB Section, Page Number | Vendor Question/Request for Clarification | Answer/Response |
|---|---|---|
| Section 4.1, Page 4; Section 15.2, Page 10 | How many MDOC facilities will offer the Adult Online High School Diploma (AOHSD) program in Year 1, Year 2, and Year 3 of the program? | Two (2) |
| Section 3.6, Page 3 Section 15.2, Page 10 | Section 3.6 states, "No Pre-Bid Conference, Tour or Site Visit will be held for this IFB."  Section 15.2 states, "Before submitting a bid, each bidder shall make all investigations and examinations necessary to ascertain all site conditions and requirements affecting the full performance of the contract and to verify any representations made by the MDOC upon which the bidder will rely." Please clarify how the bidder is expected to investigate and verify site conditions and when the list of participating MDOC facilities will be provided. | All services will be offered virtually.  If there are specific IT requirements, please provide in response. |
| Section 4.1, Page 4 | What are the projected enrollments for Year 1, Year 2, and Year 3 of the AOHSD program? | Year1 - 250; Year2 - 250; Year3 - 250 |
| Section 5.3, Page 5 | Will there be a maximum allowable number of participants/slots in the program per year? | 250 per year |
| Section 5.3, Page 5 | Is there a guaranteed minimum number of participants enrolling in Year 1, Year 2, and Year 3 of the three-year contract? If "yes," how many in each year? | There is not a guaranteed minimum number of participants enrolling each year, however, the projected target is a minimum of 240 per year. |
| Section 5.3, Page 5 | As time from enrollment to graduation may differ for each student, should the cost reflect a "per student" annual cost or a "per seat" annual cost (where the seat can be used by another student upon completion of the program by a participant)? | Per Seat |
| Section 4.2.4, Page 4 | Will the bidder awarded the contract be responsible for providing devices for the students that will access the AOHSD program? | No |
| Section 4.2.4, Page 4 | If the bidder is not responsible for providing the devices, will the bidder have the necessary access to work with the providers of the devices to test the compatibility of our online program? | Yes |
| Section 8.2, Pages 7-9 | Can attachments be submitted in the bid in addition to Attachments A-G? | Yes, for informational purposes only.  Bids will not be evaluated based on additional information |
| Section 8.2, Pages 7-9 | Should the narrative description of the contractor's proposed program be submitted in:<br>• Attachment A<br>• Attachment B<br>• another attachment in the published IFB or<br>in an additional attachment? | The narrative description of the contrator's proposed program may be included in response to the last question on page 15 in Attachment A of the IFB.  Additional sheets may be included as necessary. |
| Section 8.2, Page 7 | Are there specific formatting requirements, such as font type, font size, and margins? Are there word limits in providing responses to the narrative questions? | No.  This is an Invitation for Bids not a Request for Proposals.  Additional Information provided will not be evaluated as part of the bid. |
| Sections 8.2.6 and 8.2.7, Page 8 | Would a header and/or footer added to each page of the bid form (including attachments) be an acceptable means to identify the name of the bidder and be an acceptable modification or addition to the bid form? | The proposer may include the name of the bidder on the footer of each page of the bid form including attachments to clearly identify each page as part of the bidder's response. |
| Section 4.1, Page 3-4 | Please verify that all services will be provided virtually. | Yes, all services will be virtual. |
| Section 19, Page 13-18 | Will DocuSign signatures be accepted on the attachments, or will a wet signature be required? | If bids are submitted via MAGIC, DocuSign is acceptable.  If paper copies are delivered, wet signature. |
| Section 4.1, Page 4 | In order to determine how many advisors and instructors are needed, how many participants are anticipated per year? | 250 participants are anticipated each year |
| Section 4.1, Page 4 | What is an estimated number of participants that may need special education/special needs accommodations or support? | None |
| Section 4.1, Page 4 | What is an estimated number of participants that may need English Language Learner curriculums/instruction? | None |
| Section 4.1, Page 4 | Also, how many locations will be served? | Two (2) facilities |
| Section 4.1, Page 4 | Are Instructors required to provide in-person services at all locations? | No, all services will be virtual. |
| Section 4.1, Page 4 | What limitations are in place for participants as to how long and how often participants are allowed in class for instruction?  How long per day and how often per week? | 5 days per week; 6 hours per day |
| Section 4.1, Page 4 | Do we need to provide any computers service delivery to participants? | No |

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|---|---|---|
| Section 4.1, Page 4 | Can you elaborate on the expectations related to Technology Security Support? | **Compliance with Enterprise Security Policy** Any solution or service proposed in response to this IFB must be in compliance with the State of Mississippi's Enterprise Security Policy. The Enterprise Security Policy is based on industry-standard best practices, policy, and guidelines and is established to safeguard the State's information technology (IT) assets from unauthorized use, access, disclosure, modification, or destruction. Given that information security is an evolving technology practice, the State reserves the right to introduce new policy during the term of the contract resulting from this IFB and require the Bidder to ensure the solution or service complies with same in the event the industry introduces more secure, robust solutions or practices that facilitate a more secure posture for the State of Mississippi. Bidders wanting to view the Enterprise Security Policy should contact the Bid Coordinator listed on the cover page of this IFB.  **Compliance with Cloud and Offsite Hosting Enterprise Security Policy** Any cloud or vendor-hosted solution proposed in response to this IFB must be in compliance with the State of Mississippi's Enterprise Cloud and Offsite Hosting Security Policy. The Enterprise Cloud and Offsite Hosting Security Policy is based on industry-standard best practices, policy, and guidelines and augments the Enterprise Security Policy. Given that information security is an evolving technology practice, the State reserves the right to introduce new policy during the term of the contract resulting from this IFB and require the Bidder to ensure the cloud or vendor-hosted solution complies with same in the event the industry introduces more secure, robust solutions or practices that facilitate a more secure posture for the State of Mississippi. Bidders wanting to view the Enterprise Cloud and Offsite Hosting Security Policy should contact the Bid Coordinator listed on the cover page of this IFB. |
| Section 4.1, Page 4 | What is the bidders' responsibility related to participant virtual course room access and internet safety? | Bidders must be in compliance with the State Enterprise Security Policy. Any cloud or vendor-hosted solution proposed in response to this IFB must be compliant with the State's Cloud and Offsite Hosting Enterprise Security Policy. |
| Section 4.1, Page 4 | Based on the design and creation of course pathway for each student requirement, will participants be expected to meet individually with Academic Advisor? If so, what is the expected schedule/time of day? Are these meetings in person, or conducted virtually? | Yes, students are expected to meet individually with the academic advisor. Meetings will be virtual and may be scheduled during the allotted 6-hour program time. |
| Section 4.1, Page 4 | Based on the design and creation of course pathway for each student requirement, what is the expected Academic Advisor/participant ratio? | The expected student to advisor ratio is 20 to 1. |
| Section 4.1, Page 4 | Based on the ability to transfer previously earned successfully completed high school credits requirement, will bidders' Academic Advisors collaborate with participants' MDOC Case Managers to identify participants' records? | Yes |
| Section 4.1, Page 4 | What percentage of instruction is expected to be live / synchronous? | Bidder's design for delivering instruction should be based on best practices so as to yield maximum results. |
| Section 4.1, Page 4, Attachment B | Which certifications are expected for "Certified Academic Advisors"? | |
| Attachment B | What are the insurance requirements? | Industry Standard Requirements. |
| Section 1, Page 2 | Who is the incumbent contractor/provider for these services? | No current vendor. |
| Section 1, Page 2 | Does this contract apply to all facilities (public and privately operated) or just state-operated facilities? | The contract shall apply to regional, private, and state-operated facilities. |
| Attachment A | Can we add another sheet of paper to this attachment or lines to specific questions to capture any answers which may extend beyond the current space allotted? | Yes. |
| RFx Number: 3160004971 | How many students will be serviced for this program? Age ranges? Education ranges (high school range? remedial needs?)? Generally how long are they incarcerated for? | 250 students per year; many students have remedial needs. Students selected for the program will typically have up to four (4) years of incarceration. |

**Amendment #1**
**Adult Online High School Diploma Program**
**RFx:  3160004971**

| IFB Section, Page Number | Vendor Question/Request for Clarification | Answer/Response |
|---|---|---|
| | Age range? | 18 - 50 |
| | Education range? (high school? Remedial?) | K - 12 |
| | Generally how long are they incarcerated for? | 4 years |
| RFx Number: 3160004971 | If the students do not complete their education while incarcerated, would the MDOC pay for the continuation of their online education outside of the system? | No |

Company Names: _____

Authorized Representative Signature: _____

Date: _____