

# AMENDMENT I

May 14, 2019

All Prospective Bidders:

Reference is made to the Mississippi Department of Corrections Invitation for Bid (IFB) # 3160002854 for Co-occurring Disorder Treatment and Recovery Support Services, dated April 16, 2019.

This letter will acknowledge that the IFB is modified and superseded by the following change in terms, conditions and specifications:

## **2.2 Scope of Services**

MDOC is soliciting a certified CMHP to deliver Co Occurring Disorder treatment (COD) and recovery support services, data sharing, outcome reporting, and full participation in the implementation of CORP18. CMHP shall provide a Licensed Clinical Social Worker (LCSW), Licensed Professional Counselor (LPC) or Certified Mental Health Therapist (CMHT) to provide intensive outpatient counseling to include: nine (9) hours of group counseling weekly, one (1) hour of individual counseling weekly and one (1) hour monthly of family counseling. The successful Bidder shall work with criminal justice population and have an understanding of the complicating factors that court/supervision requirement add to a person's ability to avoid relapse and reoffending.

The CMHP must utilize an industry recognized tool to determine a diagnosis. Diagnostic tools may include: Texas Christian University (TCU) Drug Screen V, Post-Traumatic Stress Disorder Checklist for DSM-V (PCL-5), and the Mental Health Screening Form-III (MHSF-III) to determine a clinical diagnosis. The TCU Drug Screen V identifies persons with a history of heavy drug use or dependency (based on the DSM-V) and is widely used as a tool in criminal justice settings. The PCL-5 Trauma Screen is a 20-item self-report that screens for the 20 DSM-V symptoms of PTSD, makes provisional diagnosis, and monitors symptom change during and after treatment. The MHSF-III is highly recommended by the Substance Abuse and Mental Health Services Administration (SAMHSA) as a valid tool for COD treatment planning. In addition, the CMHP will utilize a thorough biological/psychological/social assessment and mental health and substance use assessments that result in a clinical diagnosis and identify person-centered therapeutic treatment goals for recovery and long-term management of COD symptoms.

Pre-Release Services:

- Meet with pre-selected potential participants at MDOC's three (3) state prisons, 15 regional facilities and three (3) private prisons to promote the program and obtain consents to participate

- Utilize clinical assessment to evaluate offenders for COD and appropriateness of program approximately 90-120 days pre-release, and incorporate MDOC risk assessment and criminogenic needs assessment to develop risk-informed individual service plans
- Initiate recovery support services (housing, medical, vocational/educational, and faith-based services, etc.)
- Collaborate with MDOC case managers and Community Corrections staff regarding development of comprehensive individual service plans conducive to supervision compliance

#### Post-Release Services:

- CMHP shall provide services to approximately 72 offenders over a period of twenty-five (25) months in Panola, Lafayette, Marshall, Tate, Calhoun, and Yalobusha counties.
- Outpatient services provided in accordance with MDMH Operational Standards
- Intensive outpatient services program-specific group counseling nine (9) hours per week for approximately 6 months and provided in accordance with MDMH Operational Standards
- Recovery support services consisting of linkage to housing, medical, vocational/educational, and faith-based services according to MDMH Operational Standards
- Collaboration with MDOC case managers, and Community Corrections staff regarding development of comprehensive case plans for each participant based on the risk level and criminogenic needs identified with the MDOC risk tool and needs survey, and the specific COD diagnosis and symptoms resulting from the COD screening and assessments.

The CMHP will be required to lead weekly staff meetings to align therapeutic goals and supervision requirements into integrated case plans. CMHP must employ recovery support specialists to provide person-centered recovery support planning. CMHP is required to develop/revise written policies and procedures to outline the roles and responsibilities of developing the case plans. Participant progress, barriers, and solutions will be brought before an advisory council at monthly meetings.

All partner agencies will engage in information sharing throughout planning, implementation and operational phases of the project. CORP18 will build upon existing reporting structure to include a comprehensive offender Recruitment Tracking form which provides eligibility criteria, COD and recidivism screening results. In addition, there is a Participant Tracking form that includes demographic information, COD diagnoses, risk level, total therapeutic hours of service and supervision hours of service, as well as housing, employment and health coverage status.

The CMHP and MDOC will offer a variety of Evidence Based Protocols (EBP) for Criminogenic Risk, Mental Illness, and Substance Abuse, including traditional

Cognitive Behavioral Therapy, the Matrix Model, Seeking Safety, Moral Reconciliation Therapy and 12-step facilitation, as well as Thinking for a Change (T4C). All of these EBPs have been proven effective for the target population in reducing criminal and addictive thinking, providing healing from trauma, and teaching personal responsibility for self-care from mental health conditions. As a Mississippi Department of Mental Health (MDMH) certified provider, CMHP is required to have LCSW, LPC or CMHT complete MDMH Records, Mental Health First Aid and curriculum annual in-service trainings in order to maintain personal licenses and certifications for continued certification by MDMH. The CMHP will assess all participants for appropriateness of medication-assisted treatment (MAT).

MDOC will partner with an independent evaluator to lead all aspects of data collection from pre-release screening visits, routine reporting requirements, and providing constant programmatic feedback to inform project changes as needed. Unique pre- and post-release participant data will be collected and analyzed to measure performance and inform project changes and will include the following at a minimum: volume (eligible vs. enrolled), demographics, screening results, psychiatric diagnoses, recidivism-risk scores, supervision compliance, hours of counseling/recovery support activities, facility of release, offense, sentence term, prior arrests, re-arrests, relapse, and securement of non-programmatic services (SSI, Medicaid, etc.). Participant outcomes data will be compared to their baseline and a control group. The MDOC Offendertrak reporting system can produce recidivism reports for any time period for any specific criteria.

#### **4.1.2 Minimum Qualifications to be Deemed Responsive**

In order to be deemed responsive the vendor must answer all questions, show proper insurances and acknowledge all certifications and assurances in Attachment D. The bidder shall provide a Licensed Clinical Social Worker (LCSW), Licensed Professional Counselor (LPC) or Certified Mental Health Therapist (CMHT) to provide intensive outpatient counseling to include: nine (9) hours of group counseling weekly, one (1) hour of individual counseling weekly and one (1) hour monthly of family counseling for residents in Panola, Lafayette, Marshall, Tate, Calhoun and Yalobusha counties.

Costs shall be included for a period of twenty-five (25) months. The total cost for the twenty-five (25) month period shall not exceed \$393,004. Any bid exceeding this amount will be deemed non-responsive.

Vendor must be registered to do business in the State of Mississippi as prescribed by the Mississippi Secretary of State or, if not already registered, vendor will do so within seven (7) business days of being offered an award.

Vendor shall not take exception to any of the required clauses in Attachment F.

#### **4.1.8 Minimum Qualifications to be Deemed Responsible**

Prospective bidders must show it has the resources (experience, staff, etc.) to perform the needed services. A copy of bidders' job description for LCSW, LPC or CMHT and recovery support specialist must be submitted with the bid. Upon request, bidder must provide copies of resumes once staff are selected for hire.

**Attachment B**

**Bid Form for Co Occurring Disorder Treatment and Recovery Support Services**

Company	Company Representative	Telephone

The pricing quoted must be inclusive of, but not limited to the following:

- All required equipment and materials
- All required insurance
- All required overhead
- All required profit
- All required transportation
- All required labor
- All required business and professional licenses, permits, fees, etc. (if any); and
- Any and all other costs associated with performing the services

Pricing Structure: All pricing for Co Occurring Disorder Treatment and Recovery Support Services includes all costs with no additional or hidden fees. Compensation for services will be in the form of a Firm Fixed-Price Contract. A unit cost shall be given for each service, and that unit shall be the same throughout the contract. Costs shall be for a period of twenty-five (25) months. The total cost for the twenty-five (25) month period shall not exceed \$393,004. Any bid exceeding this amount will be deemed non-responsive.

CATEGORY OF SERVICE	COST
LCSW, LPC or CMHT Services	\$ _____ per hour
Recovery Support Specialist Services	\$ _____ per hour
Admin Fee	\$ _____ per month
TOTAL COST:	\$ _____

By signing below, the Company Representative certifies that he/she has authority to bind the company, and further acknowledges on behalf of the company:

1. That he/she has thoroughly read and understands this Invitation for Bids, 3160002854, and the attachments herein;

2. That the company meets all requirements and acknowledges all certifications contained in this Invitation for Bids, 3160002854, and the attachments herein;
3. That the company agrees to all provisions of this Invitation for Bids, 3160002854, and the attachments herein;
4. That the company will perform, without delay, the services required at the prices quoted in this **Attachment B**; and
5. That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date.
6. That the company has, or will secure, at its own expense, applicable personnel who shall be qualified to perform the duties required to be performed under this Invitation for Bids.

**Printed Name:** \_\_\_\_\_

**Signature/Date:** \_\_\_\_\_

In the event that any provision of this first amendment conflicts in whole or in part with any of the terms, conditions, or specifications of the IFB, the provisions of this first amendment will control. The effective date of this amendment is May 14, 2019.

All other terms, conditions, and specifications of this solicitation remain unchanged.

Bid Opening Date and Time: May 31, 2019 at 9:00 a.m. CST

Issued By: Takesha Darby/Grant Coordinator – (601) 359-5294

**Acknowledgment**

This amendment must be signed and returned with your bid, or otherwise acknowledged prior to the opening date and time shown above. If you have already submitted your bid and need to make corrections, submit a corrected bid with this amendment prior to the opening date and time shown above.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date